

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting

October 28, 2022

10:00 am – 11:00 am

44 Hatches Hill Road – Room 216 & Virtual

Old Lyme, Connecticut

Meeting called to order at 10:07 am

In Attendance: Kate Ericson, Jack Cross, Bridgette Gordon-Hickey, Rita Volkmann, Robert Mitchell, and Craig Esposito

Guests: Gary Cymbala, Greg Pomerleau (O&G), Mark Jeffko (O&G), Justin Hopkins (Tecton Architects), Mike Beldon, and Yvonne Tobey

1.0 Approval of Minutes

- 1.1** Motion made to approve minutes of September 23, 2022 Building Committee made by Craig Esposito and second by Robert Mitchell
Motion passed unanimously

2.0 Reports

- 2.1** Justin Hopkins of (Tecton Architects) updated the committee on general construction administration tasks for the project. Currently focused on chasing down lingering furniture deliveries following last week's delivery. Also continuing to work on the technology order and addressing "in-the-field" issues as they come up. There was a big push to get the playgrounds completed. As of today, both playscapes have been installed. Still waiting on the new fence to be installed.
- 2.2** Greg Pomerleau (O&G) summarized the Monthly Progress Report for October and provided an update on Phase 1 and progress on Phase 2. Phase 2 remains on track for a December 26, 2022 completion. Currently, the parking lot is a major focus for the site contractor with surfaces being readied for paving beginning November 1st. Other site work is ongoing with some finish grading to occur around the playgrounds and sidewalks. There is also some misc. tree work around the ropes playground and the mechanical pad in the front of the building. The asphalt shingle portion of the roof is approximately 90% complete. The metal trim and metal panels are being fabricated by the roofers and will be installed in the next couple of weeks. The generator for the project has been delivered to the electrical contractor, however, the transfer switch that would allow the generator to be hooked up is currently not expected until July, 2023. There are also some revisions in the generator pad design to be addressed.

As of this meeting, there have been \$270,549.00 approved budget revisions bringing the current GMP to \$9,511,206.00. There is still approximately \$260,000.00 left in CM allowances and contingencies.

3.0 No Old Business

4.0 No New Business

5.0 Financial Update**5.1 Invoices/Contracts**

Motion made to approve the O&G Application #7 (September, 2022) for \$655,042.96 made by Craig Esposito and second by Robert Mitchell.

Motion passed unanimously

Motion made to approve the Tecton Invoice #11 (September, 2022) for \$12,600.00 made by Kate Ericson and second by Craig Esposito.

Motion passed unanimously**5.2 Change Orders**

Jack provided an update on change orders and shared his running totals since the last meeting. With trade allowances, CM contingency and allowances and owner contingencies the project started with \$1,030,319.00 in reserve dollars. As of this meeting in October about half of that reserve has been applied to change orders in the field. With the project nearing completion, there appears to be a healthy balance. O&G has submitted two State Change orders for review and inclusion in the project.

5.3 Budget Report

Mike Belden reviewed the details of expenditures for Project 2. As of October 26, 2022 we have spent \$5,862,039.54 on the project. Mike has also submitted three requests for reimbursements to the state. To date, we have not received any reimbursements.

6.0 Upcoming Building Meetings

6.1 Next Meeting scheduled for November 17, 2022

7.0 Adjournment

Motion made to adjourn meeting made by Craig Esposito and second by Robert Mitchell

Meeting ended at 10:42 am